

## AGENDA

FOR A REGULAR MEETING ON MONDAY, NOVEMBER 16, 2009  
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY  
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.  
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of November 9, 2009.
- E. Old Business:
  - 1. Award and/or Reject, County Bid #HWY-1438 – Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma.
  - 2. Award and/or Reject, County Bid #COM3-1439 – Purchase of Bridge Material for one (1) Bridge located within District #3 boundaries, for the District #3 County Commissioner.
  - 3. Award and/or Reject, County Bid #COM2-1440 – Purchase and Delivery of one (1) or more, 2008 or newer model, with less than 50 hours of usage, Hydraulic Excavator for the Cleveland County District #2 Commissioner.
- F. New Business:
  - 1. Discussion, Consideration, and/or Action on the Report of Conference between the Board of Cleveland County Commissioners and EST, Inc. for the County Off-System Bridge Inspections and the Claim in the amount of \$23,668.50 for those inspections.

2. Discussion, Consideration, and/or Action to Approve the Planned Maintenance Agreement between Cleveland County Health Department and Lashar Home Comfort Systems for 10 HVAC systems located at 224 South Chestnut, Moore, Oklahoma. Payment of annual contract includes four (4) quarterly payments of \$297.50 for an annual total of \$1,390.00. Contract will be for one (1) year from the date of agreement. Program includes maintenance on ten (10) systems which includes:
  - a. Two (2) precision tune-ups per year on each HVAC system. One (1) on the cooling system and one (1) on the heating system. Includes 1” or 2” high efficiency pleated filters.
  - b. Two (2) additional filter service charges per year performed between regularly scheduled visits.
  - c. All work completed within 24 hours of the time of the service call (pending parts availability).
3. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Terminix to provide Pest Control Service for the Moore Office, 224 South Chestnut, and Norman Office, 250 12<sup>th</sup> Avenue. The annual charge for the Norman location will be \$592.00 or quarterly payments of \$148.00 and the Moore location will be \$296.00 or quarterly payments of \$74.00.
4. Discussion, Consideration, and/or Action to Approve the Cooperative Extension Services Agreement between the Board of County Commissioners of Cleveland County and Oklahoma State University acting for and on behalf of its Cooperative Extension Services and the United States Department of Agriculture for the fiscal year 2009/2010 in the amount of \$370,000.00.
5. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Jessica M. Hunter to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin November 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
6. Discussion, Consideration, and/or Action regarding the payment of invoice in the amount of \$9,750.00 pertaining to the agreement between Midway Grocery, Inc. dba Thompson Commissary Supply and the Cleveland County Sheriff’s Office. The agreement was approved on July 20, 2009 on the behalf of the Sheriff’s Office to provide interim commissary services and continued utilization of data processing services in the amount of \$9,750.00 to be paid from the General Government account R2.
7. Discussion, Consideration, and/or Action to approve the Chairman of the Board of County Commissioners with the temporary authority to supervise and/or resolve personnel issues, schedules, interviews, hiring and terminations within the Cleveland County IT Department.

8. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:

- a. C111-5 3 Unit Roller Shelf
- b. C113-1 – C113-14 14 Unit Roller Shelf
- c. C180-1 Panels
- d. C205-1 Duplex Scanner
- e. C205-2 HP Officejet Copier
- f. C205-3 HP Officejet Copier
- g. C205-8 HP Officejet Printer/Fax/Scanner
- h. C205-12 HP Officejet Printre/Fax/Scanner/Copier
- i. C205-13 HP Officejet Printer/Fax/Scanner/Copier
- j. C205-14 HP Officejet Printer/Fax/Scanner/Copier
- k. C205-15 HP Officejet Printer/Fax/Scanner/Copier
- l. C205-16 HP Officejet Printer/Fax/Scanner/Copier
- m. C205-17 HP Officejet Printer/Fax/Scanner/Copier
- n. C205-28 HP Officejet All-in-one
- o. C205-30 HP Officejet All-in-one
- p. C205-32 HP Officejet All-in-one
- q. C205-34 HP Officejet 6110
- r. C222-8 Wyse 60 Amber Computer
- s. C222-9 Wyse 60 Amber Computer
- t. C222-10 Dell Computer Monitor
- u. C222-12 Dell Computer
- v. C222-14 Dell Computer
- w. C222-18 Dell Computer
- x. C222-20 Dell Computer
- y. C222-22 Dell Computer
- z. C222-23 Dell Computer
- aa. C222-29 Dell Computer
- bb. C222-32 Dell Computer Monitor
- cc. C222-59 Dell CPU Box
- dd. C222-60 Dell CPU Box
- ee. C222-61 Dell CPU Box
- ff. C222-62 Dell CPU Box
- gg. C222-63 Dell CPU Box
- hh. C222-65 Dell CPU Box
- ii. C222-66 Dell CPU Box
- jj. C228-4 Time Clock
- kk. C299-2 Compaq Projector
- ll. C299-3 P-Touch Labeling System

(The above items are from the Treasurer's Office, being declared surplus and sold at the County Auction on 5-15-09.)

9. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
  - a. SM440-24 Vacuum Cleaner
  - b. SM440-27 Vacuum Cleaner
  - c. SM440-40 Vacuum Cleaner  
(The above items are from the Building Maintenance Department and were junked.)
  
10. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
  - a. WG299-116 Software MAS 90
  - b. WG630-1 Storage Building 10x12
  - c. WG641-1 Fence 96' x 18'  
(The above items are from Crossroads Youth & Family Services and were junked.)
  
11. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
  - a. B624-51 Table Can Opener  
(The above item is from the Sheriff's Department and was junked.)
  
12. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
  - a. D302-115 International Truck with Utility Lift
  - b. D209-10 Carrier Heat Pump  
(The above items are from the District #3 County Commissioner and were either sold or junked.)
  
13. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
  - a. D220-6 GE VCR  
(The above item is from the District #2 County Commissioner and was junked.)

14. Approve the following Blanket Purchase Orders:

a. General Fund

10-2609 – F2	Copelin’s Office Center	\$ 2,500.00
10-2610 – SA2	O’Reilly Automotive	1,000.00
10-2620 – SA2	Metro Glass, Inc.	500.00
10-2627 – SM2	BNB Technology Networking	1,000.00
10-2637 – SM2	Don’s Mobil Lock Shop, Inc.	1,500.00

b. Highway Fund

10-2615 – T2A	Pearson Lumber & Home Care	500.00
10-2616 – T2A	KSM Exchange, L.L.C.	1,500.00

c. Health Department Fund

10-2631 – MD2	Automated Building Systems, Inc.	600.00
---------------	----------------------------------	--------

15. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0413 – B1C	10-0805 – T2A
10-1034 – B2A	10-1736 – T2A
10-0679 – CFDCRE(A)2	

16. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 09/10</u>	
a. General Fund	\$ 17,655.09
b. Highway Fund	40,697.12
c. Health Fund	1,600.95
d. Sheriff Service Fee Fund	350.00
e. Sheriff Jail Fund	30.00
g. Drug Court Revolving Adult Fund	234.29

G. Miscellaneous Discussion.

H. Adjourn.

Date & Time Posted: \_\_\_\_\_

\_\_\_\_\_  
County Clerk